



DATA MANAGEMENT STEERING COMMITTEE (DMSC)

THURSDAY, JUNE 18, 2009

9:30 A.M. TO 11:30 A.M.

CONFERENCE CALL #: (360) 407-3780 pin # for participants: 354377#

pin # for AOC: 362668#

SECURE MEETING ID#: 65028627, PASSWORD: WEBPORTAL

APPROVED MEETING MINUTES

Members Present: Rich Johnson, Chair; Larry Barker; Jeri Cusimano (Alternate); Delilah George (Alternate); William Holmes; Carl McCurley; Barb Miner (Alternate); Judge Brian Tollefson; Siri Woods.

AOC Staff: Jennifer Creighton, Gregg Richmond, Randy McKown, Vicky Marin, and Kathie Smalley.

Call to Order

The May 21, 2009 meeting minutes were approved as written.

Open Action Items

- o AOC will provide a simple checklist for the Clerks for Imaging Data Exchange requirements to complete and return to the AOC. **Due by June 26-not completed.**
- o DMSC will report to JISC current status of projects, and request funding to meet some of the DMSC's stated objectives. **Due by June 26-not completed.**
- o Jeri Cusimano, Delilah George, and William Holmes will work with Randy McKown on fleshing out the Marketing Schedule Outline for VRV from the aspect of the court level user, and AOC will work on the third section with respect to the Web Portal. **Due by July 16.**
- o Randy McKown will either provide access to the test web site, or send copies of the Web Service Basics to committee members so they may provide input as to what makes sense there. **Due by July 16.**

JISC Update – Rich Johnson

JISC has not met since DMSC's last meeting. Rich Johnson, N.F. Jackson, and Cathy Grindle will be providing a draft of governance modeling to the JISC at their June 26 meeting.

Modernize and Integrate Planning Update – Rich Johnson

No report. This effort will be presented to the JISC at the June 26 meeting and, following that, the DMSC will receive a report.

Enterprise Data Warehouse Update – Jennifer Creighton

EDW Monthly Project Status Report

Contract was signed with Mantis Technology Group to assist with 3.1 Business Objects upgrade – moving quickly and looking to implement sometime in July, rather than October.

Performance Update

The Solid State Storage has arrived and will be installed – preliminary tests have revealed significant improvement in query runtime. Should be complete by end of July, along with installation of new servers. Next is work to be done on table redesign, looking at frequently used queries, and creating a different source for real-time queries. Regarding the Security

issue, AOC will test different ways of processing security internally to see if that works. If above complete by end of summer and DMSC has prioritized, AOC should be able to start adding accounting information to the database.

Data Exchange Update – Randy McKown

VRV DX Monthly Status Report

Once quality control and testing are complete, shooting for deployment of this application to production by June 24, along with project contract closeout by the end of the month. At no additional cost, AOC has contracted with Cayzen for an additional warranty period through September. AOC has no plans to allow anyone other than Everett Municipal access to the application until after all the warranty work is finished.

SCOMIS DX Monthly Status Report

The contract with the vendor involves creating requirements documents for the 22 mini exchanges that can be used by the developers to create the actual exchanges, and also to create the first two exchanges (person search and DOL name lookup) by June 30. The requirements have been broken into four separate groups, with the vendor planning to get the first three groups done (consisting of the first 16 exchanges). AOC is looking to implement those first two exchanges on June 29.

PCH/CACH Monthly Status Report

The Department of Information Services' (DIS) PCH/CACH project is on track for implementation on June 23. George Helton of Yakima will be the first user of this application. This project is funded by DIS and AOC is managing the contract to complete the AOC portion of it. DIS has responsibility for any rollout efforts associated with PCH/CACH.

Marketing Schedule Outline for VRV

A draft Marketing Schedule outline for the Vehicle Related Violations data exchange was presented for review and discussion, and to ultimately be distributed to all CLJ courts statewide.

Secure Meeting – Web Portal Demo

The Web Portal will eventually house all of the information for all the data exchanges that are being built. Using the Secure Meeting Online tool, Randy McKown provided an overview of the planned Web Portal for data exchanges on Inside Courts, and walked the committee through various aspects of that site. Under the Catalog of Services link, the Vehicle Related Citation service is populated. Once all of the other data exchange services have been built, those links will become active.

Future Meetings

- July 16, 2009, 9:30 a.m. – 12:00 p.m., Conference Call
- August 20, 2009, 9:30 a.m. – 12:00 p.m., Conference Call
- September 17, 2009, 9:30 a.m. – 12:00 p.m., Conference Call